

COWICHAN VALLEY REGIONAL DISTRICT

2019 - 2023 FINANCIAL EXPENDITURE PROGRAM

Service: General Government

Function: 100

| TOTAL EXPENDITURE | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Operational Costs | \$5,614,510 | \$5,943,986 | \$5,373,530 | \$5,507,785 | \$5,614,038 | \$5,721,420 |
| Long Term Debt | 0 | 0 | 0 | 0 | 0 | 0 |
| Short Term Debt | 32,855 | 32,856 | 32,855 | 32,855 | 32,855 | 0 |
| Capital | 155,000 | 226,000 | 35,000 | 0 | 35,000 | 0 |
| Transfer to Capital Reserve | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL APPLICATION OF FUNDS | \$5,802,365 | \$6,202,842 | \$5,441,385 | \$5,540,640 | \$5,681,893 | \$5,721,420 |
| | | | | | | |
| | | | | | | |
| SOURCES OF FUNDS | | | | | | |
| Requisition/Parcel Tax | 2,304,306 | 2,302,673 | 2,590,770 | 2,633,120 | 2,716,440 | 2,729,840 |
| User Fee | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer from Feasibility Reserve | 20,000 | 0 | 0 | 0 | 0 | 0 |
| Other | 2,482,403 | 2,808,938 | 2,850,615 | 2,907,520 | 2,965,453 | 2,991,580 |
| Debt Proceeds | 155,000 | 122,145 | 0 | 0 | 0 | 0 |
| Transfer from Operating Reserve | 352,556 | 448,131 | 0 | 0 | 0 | 0 |
| Surplus/(Deficit) | 488,100 | 520,955 | 0 | 0 | 0 | 0 |
| TOTAL SOURCE OF FUNDS | \$5,802,365 | \$6,202,842 | \$5,441,385 | \$5,540,640 | \$5,681,893 | \$5,721,420 |

Cowichan Valley Regional District
Budget Report by Cost Center



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

**GENERAL REVENUE FUND
 100 - LEGISLATIVE - GENERAL**

**2016 2017 2018 2019
 ACTUAL ACTUAL ACTUAL AMENDED BUDG**

OPERATING REV

2000 GRANTS

| | | | | | |
|---------------------|---------------------------|-----------------|-----------------|-----------------|-----------------|
| 01-1-2000-2100 | FEDERAL GRANTS IN LIEU | -959 | -330 | -340 | -400 |
| 01-1-2000-2101 | PROVINCIAL GRANTS IN LIEU | -3,719 | -3,829 | -4,323 | -4,500 |
| 01-1-2000-2131 | REVENUE SHARING | -74,117 | -75,000 | -75,000 | -75,000 |
| 01-1-2000-2133 | PROVINCIAL - ADMIN | -74,117 | -75,000 | -75,000 | -75,000 |
| 01-1-2000-2700 | GENERAL | 0 | -4,000 | -53,660 | 0 |
| Total GRANTS | | -152,912 | -158,159 | -208,322 | -154,900 |

4433 RECOVERY OF COSTS

| | | | | | |
|--------------------------------|---------|---------------|----------------|----------------|----------|
| 01-1-4433-0000 | GENERAL | -4,106 | -8,838 | -25,140 | 0 |
| 01-1-4433-2117 | EMBC | 0 | -9,736 | 9,736 | 0 |
| Total RECOVERY OF COSTS | | -4,106 | -18,574 | -15,404 | 0 |

4771 SALES

| | | | | | |
|--------------------|------|------------|-------------|---------------|----------|
| 01-1-4771-3605 | MAPS | -57 | -165 | -2,439 | 0 |
| Total SALES | | -57 | -165 | -2,439 | 0 |

5510 INTEREST INCOME

| | | | | | |
|------------------------------|-----------------|----------------|-----------------|-----------------|-----------------|
| 01-1-5510-0000 | INTEREST INCOME | -86,647 | -146,233 | -249,533 | -100,000 |
| Total INTEREST INCOME | | -86,647 | -146,233 | -249,533 | -100,000 |

5900 MISCELLANEOUS

| | | | | | |
|----------------------------|-------------------|---------------|---------------|---------------|----------|
| 01-1-5900-2700 | GENERAL | -6 | -346 | -9,047 | 0 |
| 01-1-5900-5050 | F.O.I. RECOVERIES | -1,582 | -697 | -164 | 0 |
| Total MISCELLANEOUS | | -1,588 | -1,043 | -9,211 | 0 |

7571 REQUISITION

| | | | | | |
|--------------------------|-------------|-------------------|-------------------|-------------------|-------------------|
| 01-1-7571-0000 | REQUISITION | -1,961,903 | -2,011,561 | -2,304,306 | -2,302,673 |
| Total REQUISITION | | -1,961,903 | -2,011,561 | -2,304,306 | -2,302,673 |

9110 SURPLUS/DEFICIT - CURRENT YEAR

| | | | | | |
|-------------------------------------|-----------------|-----------------|-----------------|----------|-----------------|
| 01-1-9110-0000 | SURPLUS/DEFICIT | -366,075 | -661,442 | 0 | -488,100 |
| Total SURPLUS/DEFICIT - CURR | | -366,075 | -661,442 | 0 | -488,100 |

9120 TRANSFER FROM OPERATING RESERVE

| | | | | | |
|----------------------------------|--------------------------|----------|----------------|----------------|-----------------|
| 01-1-9120-0000 | TSF FROM OPERATING RESEF | 0 | -70,033 | 0 | -265,200 |
| 01-1-9120-0020 | I.T. | 0 | 0 | 0 | -32,000 |
| 01-1-9120-0021 | H.R. | 0 | -6,100 | -57,556 | -42,000 |
| 01-1-9120-0022 | M.I.A. | 0 | 0 | 0 | -49,931 |
| 01-1-9120-0023 | G.I.S. | 0 | 0 | 0 | -50,000 |
| Total TRANSFER FROM OPERA | | 0 | -76,133 | -57,556 | -439,131 |

Cowichan Valley Regional District
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Function Type : Selective

| GENERAL REVENUE FUND | | | | |
|--|------------|------------|------------|--------------|
| 100 - LEGISLATIVE - GENERAL | | | | |
| | 2016 | 2017 | 2018 | 2019 |
| | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDG |
| Total OPERATING REV | -2,573,288 | -3,073,309 | -2,846,771 | -3,484,804 |
| OPERATING EXP | | | | |
| 1130 BOARD EXPENDITURES | | | | |
| 01-2-1130-1190 DIRECTORS - REGULAR PAY | 312,140 | 324,133 | 325,006 | 320,960 |
| 01-2-1130-1400 BENEFITS | 6,895 | 7,077 | 7,090 | 61,842 |
| 01-2-1130-1810 DIRECTORS' EXPENSES | 174 | 639 | 2,414 | 1,000 |
| 01-2-1130-1860 DIRECTORS' TRAVEL | 12,743 | 7,731 | 7,231 | 10,000 |
| 01-2-1130-2007 TAC EXPENSES | 1,917 | 1,587 | 1,097 | 2,000 |
| 01-2-1130-2131 TELEPHONE | 1,028 | 1,062 | 983 | 3,400 |
| 01-2-1130-2341 REGISTRAT/CONFERENCES/S | 55 | 1,818 | 2,055 | 2,000 |
| 01-2-1130-2475 MISCELLANEOUS EQUIPMENT | 1,549 | 2,355 | 389 | 5,000 |
| 01-2-1130-2532 COMPUTER SOFTWARE UPGR | 0 | 1,059 | 895 | 2,000 |
| 01-2-1130-5110 SUNDRY EXPENSES | 244 | 1,058 | 163 | 1,000 |
| 01-2-1130-5121 MEETING EXPENSES | 11,020 | 15,316 | 16,085 | 14,550 |
| Total BOARD EXPENDITURES | 347,764 | 363,834 | 363,409 | 423,752 |
| 1145 BUSINESS OPERATING COSTS | | | | |
| 01-2-1145-5110 SUNDRY EXPENSES | 0 | 0 | 130 | 0 |
| 01-2-1145-5920 SUPPLIES - OFFICE | 0 | 0 | 1,031 | 0 |
| Total BUSINESS OPERATING CC | 0 | 0 | 1,161 | 0 |
| 1190 OTHER BOARD EXPENDITURES | | | | |
| 01-2-1190-1400 BENEFITS | 0 | 0 | 6 | 0 |
| 01-2-1190-2002 AFFORDABLE HOUSING | 0 | 0 | 3 | 0 |
| 01-2-1190-2003 DRINKING WATER & WATER PF | 0 | 0 | 104 | 0 |
| 01-2-1190-2118 COMMUNITY SAFETY COMMIT | 752 | 0 | 0 | 0 |
| 01-2-1190-2210 ADVERTISING | 322 | 802 | 449 | 1,000 |
| 01-2-1190-2213 PINS | 0 | 0 | 0 | 500 |
| 01-2-1190-2320 LEGAL SERVICES | 53,855 | 650 | 3,297 | 50,000 |
| 01-2-1190-2330 CONSULTANTS | 11,850 | 108,308 | 35,729 | 100,000 |
| 01-2-1190-2371 INSURANCE - CASUALTY | 600 | 600 | 500 | 600 |
| 01-2-1190-2372 INSURANCE DEDUCTIBLES | 1,854 | 0 | 0 | 0 |
| 01-2-1190-2591 PURCHASED MTCE/COMPUTE | 0 | 2,549 | 2,286 | 26,400 |
| 01-2-1190-4540 ALLOC - INFO TECHNOLOGY | 6,765 | 7,575 | 17,094 | 17,526 |
| 01-2-1190-5110 SUNDRY EXPENSES | 0 | 359 | 0 | 0 |
| 01-2-1190-5122 PROMOTIONS | 2,794 | 4,807 | 8,296 | 7,500 |
| 01-2-1190-7500 GRANT IN AID | 86,134 | 309,400 | 165,000 | 75,000 |
| 01-2-1190-7502 STRATEGIC INVESTMENT | 0 | 0 | 0 | 75,000 |
| 01-2-1190-8100 INTEREST-TEMPORARY BORR | 25,932 | 14,055 | 20,582 | 26,000 |
| 01-2-1190-9910 CONTINGENCY | 0 | 0 | 0 | 488,100 |



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Function Type : Selective

| GENERAL REVENUE FUND | | | | |
|--|---------------|---------------|---------------|---------------------|
| 100 - LEGISLATIVE - GENERAL | | | | |
| | 2016 | 2017 | 2018 | 2019 |
| | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDG |
| Total OTHER BOARD EXPENDIT | 190,858 | 449,104 | 253,346 | 867,626 |
| 1210 EXTENDED SERVICES | | | | |
| 01-2-1210-4204 ALLOC - PLANNING | 15,000 | 15,000 | 79,222 | 79,222 |
| 01-2-1210-4206 ALLOC - ENGINEERING WAGE! | 20,000 | 20,000 | 20,000 | 20,000 |
| Total EXTENDED SERVICES | 35,000 | 35,000 | 99,222 | 99,222 |
| 1211 EXECUTIVE OFFICE | | | | |
| 01-2-1211-1101 SALARIES/FULL TIME REGULA | 292,468 | 290,202 | 274,234 | 278,466 |
| 01-2-1211-1204 WAGES - HOURLY | 0 | 0 | 2,098 | 2,500 |
| 01-2-1211-1400 BENEFITS | 56,799 | 58,608 | 58,377 | 77,970 |
| 01-2-1211-2110 CONFERENCES & SEMINARS | 5,148 | 3,752 | 13,942 | 15,134 |
| 01-2-1211-2111 TRAVEL | 2,489 | 8,573 | 2,868 | 3,000 |
| 01-2-1211-2210 ADVERTISING | 5,640 | 14,258 | 532 | 125 |
| 01-2-1211-2230 SUBSCRIPTIONS | 824 | 1,706 | 1,414 | 0 |
| 01-2-1211-2320 LEGAL SERVICES | 912 | 1,423 | 15,187 | 250 |
| 01-2-1211-2330 CONSULTANTS | 5,543 | 12,630 | 1,452 | 15,000 |
| 01-2-1211-2338 CONTRACT FOR SERVICES | 0 | 1,137 | 0 | 0 |
| 01-2-1211-2340 TRAINING & DEVELOPMENT | 2,842 | 1,360 | 0 | 0 |
| 01-2-1211-2388 GREEN TEAM | 3,393 | 3,439 | 1,613 | 5,000 |
| 01-2-1211-2395 MEMBERSHIPS | 330 | 381 | 1,702 | 2,000 |
| 01-2-1211-2475 MISCELLANEOUS EQUIPMENT | 9,928 | 4,655 | 1,964 | 1,500 |
| 01-2-1211-2532 COMPUTER SOFTWARE UPGF | 1,285 | 530 | 447 | 2,620 |
| 01-2-1211-4105 PROJECT EXPENDITURES | 0 | 2,385 | 11,500 | 0 |
| 01-2-1211-4540 ALLOC - INFO TECHNOLOGY | 13,529 | 15,150 | 8,547 | 8,763 |
| 01-2-1211-4550 ALLOC - HUMAN RESOURCES | 5,847 | 6,100 | 5,880 | 8,305 |
| 01-2-1211-5110 SUNDRY EXPENSES | 587 | 2,873 | 513 | 633 |
| 01-2-1211-5121 MEETING EXPENSES | 456 | 1,259 | 2,866 | 1,000 |
| 01-2-1211-5920 SUPPLIES - OFFICE | 93 | 0 | 0 | 0 |
| Total EXECUTIVE OFFICE | 408,113 | 430,420 | 405,137 | 422,266 |
| 1212 LEGISLATIVE SERVICES | | | | |
| 01-2-1212-1101 SALARIES/FULL TIME REGULA | 422,272 | 454,120 | 437,884 | 496,012 |
| 01-2-1212-1400 BENEFITS | 104,802 | 111,713 | 102,705 | 138,883 |
| 01-2-1212-2110 CONFERENCES & SEMINARS | 1,393 | 1,763 | 1,665 | 13,608 |
| 01-2-1212-2111 TRAVEL | 0 | 15 | 186 | 1,300 |
| 01-2-1212-2210 ADVERTISING | 3,263 | 5,289 | 5,465 | 14,000 |
| 01-2-1212-2230 SUBSCRIPTIONS | 0 | 587 | 822 | 0 |
| 01-2-1212-2320 LEGAL SERVICES | 0 | 756 | 0 | 1,000 |
| 01-2-1212-2330 CONSULTANTS | 12,605 | 3,997 | 219 | 0 |
| 01-2-1212-2340 TRAINING & DEVELOPMENT | -213 | 125 | 0 | 1,000 |
| 01-2-1212-2395 MEMBERSHIPS | 1,678 | 1,717 | 1,201 | 2,127 |



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Function Type : Selective

**GENERAL REVENUE FUND
 100 - LEGISLATIVE - GENERAL**

| | | 2016 | 2017 | 2018 | 2019 |
|---|---------------------------|----------------|----------------|----------------|----------------|
| | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDG |
| 01-2-1212-2475 | MISCELLANEOUS EQUIPMENT | 5,513 | 4,875 | 1,783 | 4,000 |
| 01-2-1212-2532 | COMPUTER SOFTWARE UPGR | 11,287 | 2,151 | 23,631 | 12,000 |
| 01-2-1212-2543 | B.C. ON-LINE | 0 | 0 | 0 | 500 |
| 01-2-1212-4540 | ALLOC - INFO TECHNOLOGY | 27,058 | 30,301 | 25,641 | 26,290 |
| 01-2-1212-4550 | ALLOC - HUMAN RESOURCES | 14,619 | 15,248 | 18,609 | 21,966 |
| 01-2-1212-5110 | SUNDRY EXPENSES | 0 | 632 | 100 | 500 |
| 01-2-1212-5121 | MEETING EXPENSES | 21 | 63 | 0 | 0 |
| Total LEGISLATIVE SERVICES | | 604,298 | 633,354 | 619,912 | 733,186 |
| 1213 GM CORPORATE SERVICES | | | | | |
| 01-2-1213-1101 | SALARIES/FULL TIME REGULA | 156,515 | 174,376 | 160,668 | 165,125 |
| 01-2-1213-1400 | BENEFITS | 32,312 | 33,671 | 32,919 | 42,900 |
| 01-2-1213-2110 | CONFERENCES & SEMINARS | 2,215 | 2,204 | 442 | 3,000 |
| 01-2-1213-2111 | TRAVEL | 337 | 547 | 263 | 500 |
| 01-2-1213-2340 | TRAINING & DEVELOPMENT | 344 | 0 | 817 | 1,000 |
| 01-2-1213-2395 | MEMBERSHIPS | 1,365 | 1,466 | 1,468 | 1,500 |
| 01-2-1213-2475 | MISCELLANEOUS EQUIPMENT | 0 | 2,223 | 0 | 2,000 |
| 01-2-1213-2532 | COMPUTER SOFTWARE UPGR | 258 | 265 | 0 | 300 |
| 01-2-1213-4540 | ALLOC - INFO TECHNOLOGY | 3,382 | 3,788 | 4,273 | 4,382 |
| 01-2-1213-4550 | ALLOC - HUMAN RESOURCES | 2,924 | 3,050 | 2,940 | 4,152 |
| 01-2-1213-5110 | SUNDRY EXPENSES | 1,174 | 1,784 | 2,208 | 1,000 |
| 01-2-1213-9910 | CONTINGENCY | 0 | 0 | 0 | 942 |
| Total GM CORPORATE SERVICE | | 200,825 | 223,374 | 205,998 | 226,801 |
| 1214 PROCUREMENT OFFICER | | | | | |
| 01-2-1214-1101 | SALARIES/FULL TIME REGULA | 0 | 70,215 | 0 | 0 |
| 01-2-1214-1400 | BENEFITS | 0 | 19,162 | 0 | 0 |
| 01-2-1214-2110 | CONFERENCES & SEMINARS | 0 | 2,109 | 0 | 0 |
| 01-2-1214-2111 | TRAVEL | 0 | 1,124 | 0 | 0 |
| 01-2-1214-2320 | LEGAL SERVICES | 0 | 12,840 | 0 | 0 |
| 01-2-1214-2475 | MISCELLANEOUS EQUIPMENT | 0 | 1,210 | 0 | 0 |
| 01-2-1214-2532 | COMPUTER SOFTWARE UPGR | 0 | 790 | 0 | 0 |
| 01-2-1214-4540 | ALLOC - INFO TECHNOLOGY | 0 | 3,788 | 0 | 0 |
| 01-2-1214-4550 | ALLOC - HUMAN RESOURCES | 0 | 3,050 | 0 | 0 |
| 01-2-1214-5110 | SUNDRY EXPENSES | 0 | 302 | 0 | 0 |
| Total PROCUREMENT OFFICER | | 0 | 114,590 | 0 | 0 |
| 1215 COMMUNICATIONS & ENGAGEMENT | | | | | |
| 01-2-1215-1101 | SALARIES/FULL TIME REGULA | 96,610 | 105,090 | 145,565 | 98,597 |
| 01-2-1215-1204 | WAGES - HOURLY | 0 | 0 | 8,904 | 10,000 |
| 01-2-1215-1400 | BENEFITS | 24,917 | 27,299 | 19,271 | 27,607 |
| 01-2-1215-2110 | CONFERENCES & SEMINARS | 3,078 | 3,448 | 1,607 | 5,000 |

Cowichan Valley Regional District
Budget Report by Cost Center



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Function Type : Selective

**GENERAL REVENUE FUND
 100 - LEGISLATIVE - GENERAL**

| | | 2016 | 2017 | 2018 | 2019 |
|---------------------------------------|-----------------------------|----------------|----------------|----------------|----------------|
| | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDG |
| 01-2-1215-2111 | TRAVEL | 1,014 | 602 | -16 | 3,000 |
| 01-2-1215-2210 | ADVERTISING | 0 | 171 | 3,120 | 18,000 |
| 01-2-1215-2330 | CONSULTANTS | 30,832 | 35,840 | 101,028 | 225,000 |
| 01-2-1215-2340 | TRAINING & DEVELOPMENT | 0 | 467 | 2,371 | 5,000 |
| 01-2-1215-2395 | MEMBERSHIPS | 0 | 0 | 175 | 500 |
| 01-2-1215-2475 | MISCELLANEOUS EQUIPMENT | 0 | 0 | 1,017 | 0 |
| 01-2-1215-2532 | COMPUTER SOFTWARE UPGR | 0 | 265 | 2,728 | 1,000 |
| 01-2-1215-4540 | ALLOC - INFO TECHNOLOGY | 3,382 | 3,788 | 4,273 | 4,382 |
| 01-2-1215-4550 | ALLOC - HUMAN RESOURCES | 2,924 | 3,050 | 2,940 | 4,152 |
| 01-2-1215-5110 | SUNDRY EXPENSES | 2,626 | 460 | 13,290 | 3,000 |
| 01-2-1215-5121 | MEETING EXPENSES | 227 | 426 | 14 | 200 |
| 01-2-1215-9910 | CONTINGENCY | 0 | 0 | 0 | 942 |
| Total COMMUNICATIONS & ENG | | 165,609 | 180,904 | 306,287 | 406,380 |
| 1219 COMMON ADMINISTRATIVE EXPEND | | | | | |
| 01-2-1219-2121 | POSTAGE | 9,825 | 9,618 | 13,052 | 10,000 |
| 01-2-1219-2122 | COURIER & EXPRESS | 44 | 34 | 14 | 100 |
| 01-2-1219-2131 | TELEPHONE | 11,253 | 11,377 | 11,269 | 12,000 |
| 01-2-1219-2210 | ADVERTISING | 4,552 | 7,651 | 13,324 | 9,500 |
| 01-2-1219-2230 | SUBSCRIPTIONS | 3,202 | 1,383 | 689 | 4,000 |
| 01-2-1219-2265 | ASSET MANAGEMENT | 0 | 35,893 | 55,123 | 51,682 |
| 01-2-1219-2371 | INSURANCE - CASUALTY | 500 | 500 | 0 | 500 |
| 01-2-1219-2372 | INSURANCE DEDUCTIBLES | 29,668 | 41,094 | 40,241 | 40,000 |
| 01-2-1219-2395 | MEMBERSHIPS | 1,342 | 1,342 | 0 | 1,350 |
| 01-2-1219-2475 | MISCELLANEOUS EQUIPMENT | 1,275 | 2,672 | 4,169 | 1,500 |
| 01-2-1219-2532 | COMPUTER SOFTWARE UPGR | 0 | 0 | 224 | 0 |
| 01-2-1219-4545 | ALLOC - G.I.S. | 113,219 | 115,560 | 119,735 | 127,611 |
| 01-2-1219-4560 | ALLOC - LIABILITY INSURANCE | 12,066 | 9,678 | 10,721 | 8,286 |
| 01-2-1219-4585 | ALLOC - BUILDING COSTS | 261,362 | 275,894 | 317,005 | 243,536 |
| 01-2-1219-5110 | SUNDRY EXPENSES | 4,173 | 1,409 | 3,969 | 3,500 |
| 01-2-1219-5121 | MEETING EXPENSES | 3,131 | 4,764 | 5,482 | 3,990 |
| 01-2-1219-5122 | PROMOTIONS | 279 | 0 | 0 | 500 |
| 01-2-1219-5915 | SUPPLIES & RENTAL - PHOTO | 6,432 | 3,841 | 4,981 | 7,000 |
| 01-2-1219-5920 | SUPPLIES - OFFICE | 14,127 | 13,888 | 12,540 | 12,500 |
| Total COMMON ADMINISTRATIV | | 476,448 | 536,597 | 612,538 | 537,555 |
| 1220 FINANCE EXPENDITURES | | | | | |
| 01-2-1220-1101 | SALARIES/FULL TIME REGULA | 641,974 | 690,767 | 808,387 | 956,580 |
| 01-2-1220-1204 | WAGES - HOURLY | 2,468 | 0 | 1,925 | 6,000 |
| 01-2-1220-1400 | BENEFITS | 178,777 | 191,359 | 225,047 | 268,443 |
| 01-2-1220-2108 | ARMOURED CAR SERVICE | 1,170 | 1,462 | 1,363 | 2,000 |
| 01-2-1220-2110 | CONFERENCES & SEMINARS | 3,363 | 3,598 | 3,862 | 9,700 |

Cowichan Valley Regional District
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Function Type : Selective

**GENERAL REVENUE FUND
 100 - LEGISLATIVE - GENERAL**

| | | 2016 | 2017 | 2018 | 2019 |
|-----------------------------------|---------------------------|----------------|------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDG |
| 01-2-1220-2111 | TRAVEL | 479 | 30 | 880 | 1,100 |
| 01-2-1220-2210 | ADVERTISING | 2,010 | 2,135 | 1,920 | 2,500 |
| 01-2-1220-2230 | SUBSCRIPTIONS | 0 | 397 | 981 | 500 |
| 01-2-1220-2310 | AUDITING SERVICES | 30,027 | 31,451 | 31,074 | 39,500 |
| 01-2-1220-2320 | LEGAL SERVICES | 0 | 0 | 432 | 500 |
| 01-2-1220-2338 | CONTRACT FOR SERVICES | 4,763 | 40,468 | 16,130 | 20,000 |
| 01-2-1220-2340 | TRAINING & DEVELOPMENT | 3,061 | 3,603 | 4,607 | 10,000 |
| 01-2-1220-2395 | MEMBERSHIPS | 3,546 | 3,841 | 4,573 | 5,440 |
| 01-2-1220-2475 | MISCELLANEOUS EQUIPMENT | 12,322 | 7,409 | 10,229 | 8,150 |
| 01-2-1220-2476 | PURCHASED REPAIRS/OFFICE | 0 | 1,669 | 104 | 600 |
| 01-2-1220-2532 | COMPUTER SOFTWARE UPGR | 12,691 | 9,930 | 9,712 | 53,385 |
| 01-2-1220-2543 | B.C. ON-LINE | 459 | 493 | 617 | 600 |
| 01-2-1220-2610 | RENTALS - BUILDING | 2,090 | 2,130 | 2,175 | 2,225 |
| 01-2-1220-4540 | ALLOC - INFO TECHNOLOGY | 40,587 | 41,663 | 59,829 | 56,963 |
| 01-2-1220-4550 | ALLOC - HUMAN RESOURCES | 26,313 | 24,400 | 29,392 | 41,523 |
| 01-2-1220-5110 | SUNDRY EXPENSES | 936 | 581 | 9,192 | 2,300 |
| 01-2-1220-5121 | MEETING EXPENSES | 0 | 0 | 36 | 200 |
| 01-2-1220-8150 | BANK CHARGES | 1,817 | 132 | 580 | 2,500 |
| 01-2-1220-9190 | CASH SHORT & OVER | -21 | -29 | -2 | 100 |
| 01-2-1220-9910 | CONTINGENCY | 0 | 0 | 0 | 3,415 |
| Total FINANCE EXPENDITURES | | 968,833 | 1,057,491 | 1,223,047 | 1,494,224 |
| 1224 HUMAN RESOURCES | | | | | |
| 01-2-1224-1101 | SALARIES/FULL TIME REGULA | 426,902 | 463,634 | 483,502 | 611,960 |
| 01-2-1224-1204 | WAGES - HOURLY | 0 | 0 | 3,685 | 0 |
| 01-2-1224-1250 | EMPLOYER PAID UNION BUSIN | 6,331 | 8,623 | 455 | 6,000 |
| 01-2-1224-1400 | BENEFITS | 117,893 | 127,818 | 126,931 | 171,349 |
| 01-2-1224-1450 | BARGAINING | 583 | 622 | 762 | 3,000 |
| 01-2-1224-2110 | CONFERENCES & SEMINARS | 4,603 | 5,408 | 3,564 | 3,300 |
| 01-2-1224-2111 | TRAVEL | 1,955 | 2,543 | 2,513 | 4,200 |
| 01-2-1224-2115 | EMPLOYEE RECOGNITION PR | 3,272 | 3,262 | 6,048 | 5,000 |
| 01-2-1224-2116 | EFAP PROGRAM | 17,875 | 15,990 | 16,835 | 18,000 |
| 01-2-1224-2121 | POSTAGE | 1,059 | 932 | 907 | 1,200 |
| 01-2-1224-2123 | WORKPLACE WELLNESS COM | 962 | 1,880 | 0 | 4,000 |
| 01-2-1224-2127 | O.H. & S. COMMITTEE | 1,545 | 827 | 587 | 2,000 |
| 01-2-1224-2128 | EMPLOYEE WELLNESS | 3,304 | 3,349 | 3,628 | 5,000 |
| 01-2-1224-2131 | TELEPHONE | 3,312 | 3,620 | 3,405 | 3,750 |
| 01-2-1224-2210 | ADVERTISING | 658 | 790 | 2,751 | 2,000 |
| 01-2-1224-2230 | SUBSCRIPTIONS | 783 | 269 | 1,474 | 2,500 |
| 01-2-1224-2320 | LEGAL SERVICES | 522 | 4,129 | 3,681 | 10,000 |
| 01-2-1224-2330 | CONSULTANTS | 9,450 | 19,577 | 0 | 45,000 |
| 01-2-1224-2340 | TRAINING & DEVELOPMENT | 2,319 | 282 | 1,468 | 7,800 |

Cowichan Valley Regional District
Budget Report by Cost Center



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

**GENERAL REVENUE FUND
 100 - LEGISLATIVE - GENERAL**

| | | 2016 ACTUAL | 2017 ACTUAL | 2018 ACTUAL | 2019 AMENDED BUDG |
|-----------------------------|-----------------------------------|----------------|----------------|----------------|----------------------|
| 01-2-1224-2395 | MEMBERSHIPS | 1,345 | 1,110 | 3,285 | 2,000 |
| 01-2-1224-2475 | MISCELLANEOUS EQUIPMENT | 3,259 | 1,816 | 5,213 | 16,500 |
| 01-2-1224-2532 | COMPUTER SOFTWARE UPGF | 4,359 | 3,496 | 2,826 | 2,500 |
| 01-2-1224-2591 | PURCHASED MTCE./COMPUTE | 392 | 7,605 | 783 | 5,000 |
| 01-2-1224-4111 | ALLOC - BUILDING COSTS | 0 | 0 | 0 | 52,607 |
| 01-2-1224-4540 | ALLOC - INFO TECHNOLOGY | 20,293 | 22,726 | 25,641 | 26,290 |
| 01-2-1224-5110 | SUNDRY EXPENSES | 6,532 | 719 | 2,684 | 4,000 |
| 01-2-1224-5121 | MEETING EXPENSES | 22 | 968 | 140 | 1,000 |
| 01-2-1224-5920 | SUPPLIES - OFFICE | 1,029 | 1,866 | 2,892 | 2,100 |
| 01-2-1224-9910 | CONTINGENCY | 0 | 0 | 0 | 2,245 |
| | Total HUMAN RESOURCES | 640,559 | 703,860 | 705,658 | 1,020,301 |
| 1229 INFORMATION TECHNOLOGY | | | | | |
| 01-2-1229-1101 | SALARIES/FULL TIME REGULA | 315,205 | 316,470 | 372,914 | 399,000 |
| 01-2-1229-1400 | BENEFITS | 88,051 | 89,003 | 96,709 | 111,000 |
| 01-2-1229-2110 | CONFERENCES & SEMINARS | 0 | 2,494 | 50 | 3,000 |
| 01-2-1229-2111 | TRAVEL | 1,248 | 1,311 | 1,632 | 2,000 |
| 01-2-1229-2131 | TELEPHONE | 4,083 | 4,040 | 4,043 | 4,500 |
| 01-2-1229-2133 | PHONE SWITCH | 0 | 1,632 | 355 | 0 |
| 01-2-1229-2330 | CONSULTANTS | 35,927 | 1,499 | 6,582 | 5,500 |
| 01-2-1229-2340 | TRAINING & DEVELOPMENT | 2,385 | 606 | 6,272 | 5,500 |
| 01-2-1229-2352 | WEB PAGE | 22,797 | 19,326 | 19,607 | 20,800 |
| 01-2-1229-2475 | MISCELLANEOUS EQUIPMENT | 6,523 | 5,288 | 5,247 | 5,000 |
| 01-2-1229-2480 | MINOR CAPITAL | 9,562 | 11,386 | 25,437 | 22,500 |
| 01-2-1229-2532 | COMPUTER SOFTWARE UPGF | 17,091 | 34,545 | 50,818 | 49,000 |
| 01-2-1229-2591 | PURCHASED MTCE./COMPUTE | 49,925 | 60,505 | 50,342 | 79,800 |
| 01-2-1229-2675 | INTERNET | 19,201 | 16,092 | 14,830 | 18,000 |
| 01-2-1229-4111 | ALLOC - BUILDING COSTS | 0 | 0 | 0 | 19,559 |
| 01-2-1229-4550 | ALLOC - HUMAN RESOURCES | 11,695 | 12,200 | 11,759 | 16,610 |
| 01-2-1229-5110 | SUNDRY EXPENSES | 1,630 | 1,840 | 1,091 | 1,000 |
| 01-2-1229-5920 | SUPPLIES - OFFICE | 277 | 1,675 | 732 | 1,000 |
| 01-2-1229-5922 | SUPPLIES - COMPUTER | 4,190 | 4,829 | 4,299 | 5,500 |
| 01-2-1229-8215 | SHORT TERM DEBT INTEREST | 0 | 0 | 0 | 2,634 |
| 01-2-1229-8216 | SHORT TERM DEBT PRINCIPAI | 0 | 0 | 0 | 30,222 |
| 01-2-1229-9910 | CONTINGENCY | 0 | 0 | 0 | 8,487 |
| | Total INFORMATION TECHNOLO | 589,790 | 584,742 | 672,718 | 810,612 |
| 1234 LIABILITY INSURANCE | | | | | |
| 01-2-1234-2366 | M.I.A. PREMIUM | 176,436 | 148,403 | 164,376 | 177,000 |
| | Total LIABILITY INSURANCE | 176,436 | 148,403 | 164,376 | 177,000 |

Cowichan Valley Regional District
Budget Report by Cost Center



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

| | | GENERAL REVENUE FUND | | | |
|--|-----------------------------|------------------------------------|---------------|---------------|---------------------|
| | | 100 - LEGISLATIVE - GENERAL | | | |
| | | 2016 | 2017 | 2018 | 2019 |
| | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDG |
| 01-2-6700-1101 | SALARIES/FULL TIME REGULA | 342,607 | 298,576 | 328,362 | 366,000 |
| 01-2-6700-1204 | WAGES - HOURLY | 12,796 | 10,755 | 0 | 0 |
| 01-2-6700-1400 | BENEFITS | 94,960 | 84,344 | 95,714 | 102,000 |
| 01-2-6700-2110 | CONFERENCES & SEMINARS | 0 | 3,394 | 4,141 | 4,000 |
| 01-2-6700-2111 | TRAVEL | 53 | 252 | 536 | 1,300 |
| 01-2-6700-2131 | TELEPHONE | 1,408 | 1,417 | 1,338 | 2,400 |
| 01-2-6700-2330 | CONSULTANTS | 0 | 5,000 | 4,000 | 5,500 |
| 01-2-6700-2338 | CONTRACT FOR SERVICES | 0 | 0 | 0 | 67,000 |
| 01-2-6700-2340 | TRAINING & DEVELOPMENT | 3,695 | 4,822 | 5,675 | 5,500 |
| 01-2-6700-2475 | MISCELLANEOUS EQUIPMENT | 5,244 | 3,990 | 7,406 | 5,000 |
| 01-2-6700-2480 | MINOR CAPITAL | 0 | 4,213 | 0 | 4,500 |
| 01-2-6700-2532 | COMPUTER SOFTWARE UPGF | 4,280 | 5,148 | 7,590 | 8,400 |
| 01-2-6700-2591 | PURCHASED MTCE./COMPUTE | 0 | 55,211 | 58,850 | 61,800 |
| 01-2-6700-4111 | ALLOC - BUILDING COSTS | 0 | 0 | 0 | 19,559 |
| 01-2-6700-4550 | ALLOC - HUMAN RESOURCES | 14,619 | 18,299 | 13,229 | 20,762 |
| 01-2-6700-5110 | SUNDRY EXPENSES | 219 | 1,594 | 579 | 2,000 |
| 01-2-6700-5920 | SUPPLIES - OFFICE | 1,770 | 549 | 1,550 | 4,000 |
| 01-2-6700-5922 | SUPPLIES - COMPUTER | 4,375 | 2,346 | 2,619 | 4,000 |
| 01-2-6700-9910 | CONTINGENCY | 0 | 0 | 0 | 4,335 |
| Total G.I.S. | | 486,027 | 499,910 | 531,590 | 688,056 |
| 7142 SUMMER STUDENT PROGRAM | | | | | |
| 01-2-7142-1204 | WAGES - HOURLY | 0 | 9,920 | 10,883 | 13,545 |
| 01-2-7142-1400 | BENEFITS | 0 | 932 | 1,013 | 1,355 |
| Total SUMMER STUDENT PROG | | 0 | 10,852 | 11,896 | 14,900 |
| 8222 CONTRIBUTION TO THIRD PARTY CAPITAL | | | | | |
| 01-2-8222-0000 | CONTRIBUTION TO THIRD PAF | 0 | 0 | 0 | 32,000 |
| Total CONTRIBUTION TO THIRD | | 0 | 0 | 0 | 32,000 |
| 9900 INTERNAL RECOVERIES | | | | | |
| 01-2-9900-2372 | INSURANCE DEDUCTIBLES | -41,094 | -40,241 | -24,378 | -35,000 |
| 01-2-9900-4100 | ALLOC - GENERAL GOVERNME | -1,606,067 | -1,657,097 | -1,735,529 | -1,831,960 |
| 01-2-9900-4540 | ALLOC - INFO TECHNOLOGY | -595,365 | -651,468 | -786,314 | -810,612 |
| 01-2-9900-4545 | ALLOC - G.I.S. | -566,097 | -577,801 | -598,675 | -638,056 |
| 01-2-9900-4550 | ALLOC - HUMAN RESOURCES | -648,980 | -661,825 | -688,314 | -978,301 |
| 01-2-9900-4560 | ALLOC - LIABILITY INSURANCE | -185,000 | -148,403 | -164,376 | -127,069 |
| 01-2-9900-4570 | ALLOC - BILLING CLERK | -45,307 | -45,307 | -47,137 | -48,080 |
| Total INTERNAL RECOVERIES | | -3,687,910 | -3,782,142 | -4,044,723 | -4,469,078 |
| Total OPERATING EXP | | 1,602,649 | 2,190,293 | 2,131,570 | 3,484,804 |
| CAPITAL REV | | | | | |



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

| | | GENERAL REVENUE FUND | | | |
|---|-----------------------------|------------------------------------|-----------------|-----------------|---------------------|
| | | 100 - LEGISLATIVE - GENERAL | | | |
| | | 2016 | 2017 | 2018 | 2019 |
| | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDG |
| 7571 REQUISITION | | | | | |
| 01-7-7571-0000 | REQUISITION | -35,000 | -35,000 | 0 | 0 |
| | Total REQUISITION | -35,000 | -35,000 | 0 | 0 |
| 8250 M.F.A. FUNDING | | | | | |
| 01-7-8250-0002 | M.F.A. FUNDING - SHORT TERM | 0 | 0 | 0 | -122,145 |
| | Total M.F.A. FUNDING | 0 | 0 | 0 | -122,145 |
| 9110 SURPLUS/DEFICIT | | | | | |
| 01-7-9110-0000 | SURPLUS/DEFICIT | 0 | 0 | 0 | -32,855 |
| | Total SURPLUS/DEFICIT | 0 | 0 | 0 | -32,855 |
| 9120 TRANSFER FROM OPERATING RESERVE | | | | | |
| 01-7-9120-0020 | I.T. | 0 | 0 | 0 | -16,000 |
| 01-7-9120-0023 | G.I.S. | 0 | 0 | 0 | -55,000 |
| | Total TRANSFER FROM OPERA | 0 | 0 | 0 | -71,000 |
| | Total CAPITAL REV | -35,000 | -35,000 | 0 | -226,000 |
| CAPITAL EXP | | | | | |
| 8221 TRANSFER/GENERAL CAPITAL | | | | | |
| 01-8-8221-6113 | FURNITURE, FIXTURES, EQUIP | 0 | 6,716 | 0 | 155,000 |
| 01-8-8221-6127 | I.T. INFRASTRUCTURE | 0 | 0 | 0 | 71,000 |
| | Total TRANSFER/GENERAL CAP | 0 | 6,716 | 0 | 226,000 |
| | Total CAPITAL EXP | 0 | 6,716 | 0 | 226,000 |
| Surplus/Deficit | | -1,005,638 | -911,300 | -715,201 | -0 |

**Cowichan Valley Regional District
Budget Report by Cost Center**



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

| | 2016 ACTUAL | 2017 ACTUAL | 2018 ACTUAL | 2019 AMENDED BUDG |
|-------------------------|----------------|----------------|----------------|----------------------|
| Summary Total Revenues | -2,573,288 | -3,073,309 | -2,846,771 | -3,484,804 |
| Summary Total Expenses | 1,602,649 | 2,190,293 | 2,131,570 | 3,484,804 |
| Summary Surplus/Deficit | -1,005,638 | -911,300 | -715,201 | -0 |
