

205 – Emergency Planning

The role of the Emergency Planning function is to operate regional emergency management services for the CVRD including member Municipalities and supporting First Nations. Expenditure categories include: operations, staffing, Fire Rescue support, Search and Rescue support and emergency programs (Emergency Operations Centres, Emergency Social Services, Neighbourhood and Emergency Preparedness Programs, etc.). The function is funded primarily through tax requisition, sale of services and provincial grants.

205 - EMERGENCY PLANNING	TOTAL REQUISITION	831,781
STATUTORY LIMITATION:	NONE	
BASIS OF APPORTIONMENT:	ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS	

PARTICIPATING AREAS:	FIGURES USED FOR APPORTIONMENT	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL
CITY OF DUNCAN	110,272,948	41,263	27	41,289
DISTRICT OF NORTH COWICHAN	729,552,307	272,988	(175)	272,813
TOWN OF LADYSMITH	191,102,307	71,508	(11)	71,497
TOWN OF LAKE COWICHAN	60,847,023	22,768	14	22,782
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ELECTORAL AREA A	152,473,871	57,054	1	57,055
ELECTORAL AREA B	247,344,898	92,553	68	92,621
ELECTORAL AREA C	144,270,561	53,984	23	54,007
ELECTORAL AREA D	90,291,601	33,786	21	33,807
ELECTORAL AREA E	106,917,325	40,007	21	40,028
ELECTORAL AREA F	98,691,104	36,929	(51)	36,878
ELECTORAL AREA G	90,335,164	33,802	16	33,818
ELECTORAL AREA H	101,598,749	38,017	25	38,042
ELECTORAL AREA I	99,209,089	37,123	23	37,146
TOTAL	2,222,906,947	831,781	(0)	831,781

RESIDENTIAL TAX RATE:
(PER \$1000 OF NET TAXABLE VALUE)

0.0374

COST PER \$100,000 HOUSEHOLD
3.74

COWICHAN VALLEY REGIONAL DISTRICT

2019-2023 FINANCIAL EXPENDITURE PROGRAM

Service: Emergency Planning

Function: 205

TOTAL EXPENDITURE	2018	2019	2020	2021	2022	2023
Operational Costs	\$846,204	\$840,273	\$799,872	\$787,601	\$790,695	\$807,045
Long Term Debt						
Short Term Debt		38,335	38,335	53,620	53,620	53,620
Capital	240,000	230,000		70,000		
Transfer to Capital Reserve		5,000	15,000	20,000	25,000	25,000
TOTAL APPLICATION OF FUNDS	\$1,086,204	\$1,113,608	\$853,207	\$931,221	\$869,315	\$885,665
SOURCES OF FUNDS						
Requisition/Parcel Tax	777,908	831,781	801,380	809,394	817,488	833,838
User Fee	27,296	26,827	26,827	26,827	26,827	26,827
Transfer from Capital Reserve						
Transfer from Operating Reserve	258,500	50,000				
Other	22,500	25,000	25,000	25,000	25,000	25,000
Debt Proceeds		180,000		70,000		
Surplus/(Deficit)						
TOTAL SOURCE OF FUNDS	\$1,086,204	\$1,113,608	\$853,207	\$931,221	\$869,315	\$885,665

2019 Debt Short Term with Principal & Interest

<u>Proposed</u>	<u>Amount</u>	<u>Maturity</u>	<u>P & I</u>
SPU	\$180,000	2023	\$38,335
Total			<u><u>\$38,335</u></u>



Account Code : ??-?-????-????

To : ??-?-????-????

Function Type : Selective

**GENERAL REVENUE FUND
 205 - EMERGENCY PLANNING**

	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDG
OPERATING REV				
2000 GRANTS				
FEDERAL GRANTS IN LIEU	-275	-103	-115	0
PROVINCIAL GRANTS IN LIEU	-1,160	-1,455	-1,459	0
PROVINCIAL CONDITIONAL	-42,248	-9,791	-49,166	-25,000
Total GRANTS	-43,683	-11,349	-50,740	-25,000
4200 SALE OF SERVICES - PROTECTIVE				
SALE OF SERVICES - PROTECTIVE	-27,975	-27,298	-25,425	-26,827
Total SALE OF SERVICES - PRO	-27,975	-27,298	-25,425	-26,827
4433 RECOVERY OF COSTS				
GENERAL	-3,819	-22,375	-8,334	0
OFFICE OF FIRE COMMISSIONER	0	-9,548	-10,019	0
EMBC	0	0	-6,561	0
FROM OTHER FUNCTIONS	0	0	-982	0
Total RECOVERY OF COSTS	-3,819	-31,923	-25,895	0
4435 P.E.P. - RECOVERY OF COSTS				
P.E.P. - RECOVERY OF COSTS	-1,343	0	-42,014	0
Total P.E.P. - RECOVERY OF CO:	-1,343	0	-42,014	0
5900 MISCELLANEOUS				
GENERAL	0	0	-579	0
TAXABLE MERCHANDISE SALES	0	-600	-150	0
Total MISCELLANEOUS	0	-600	-729	0
5921 DONATIONS				
GENERAL	0	0	-170	0
Total DONATIONS	0	0	-170	0
7571 REQUISITION				
REQUISITION	-622,723	-777,908	-777,908	-831,781
Total REQUISITION	-622,723	-777,908	-777,908	-831,781
Total OPERATING REV	-699,543	-849,079	-922,882	-883,608
OPERATING EXP				
1120 GENERAL EXPENDITURES				
COMMUNITY INFORMATION	0	0	532	0
Total GENERAL EXPENDITURES	0	0	532	0
1220 FINANCE EXPENDITURES				



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GENERAL REVENUE FUND				
205 - EMERGENCY PLANNING				
	2016	2017	2018	2019
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDG
CONFERENCES & SEMINARS	0	0	1,030	0
Total FINANCE EXPENDITURES	0	0	1,030	0
1222 EMERGENCY PLANNING				
SALARIES/FULL TIME REGULAR	372,279	404,361	383,854	406,303
WAGES - HOURLY	0	0	1,264	0
BENEFITS	94,281	103,263	99,835	113,765
CONFERENCES & SEMINARS	4,931	5,155	6,087	10,000
TRAVEL	8,507	9,098	6,414	8,000
POSTAGE	688	625	607	700
TELEPHONE	3,875	3,860	3,295	4,000
FIRE SERVICES	7,615	12,178	13,908	15,000
ADVERTISING	0	0	1,608	2,000
SUBSCRIPTIONS	2,692	1,549	5,170	2,000
LEGAL SERVICES	0	1,468	0	500
CONSULTANTS	0	23,992	25,640	20,000
CONTRACT FOR SERVICE	2,241	980	0	35,000
TRAINING & DEVELOPMENT	8,553	8,570	8,830	10,000
INSURANCE - PROPERTY	1,273	1,347	1,372	1,400
INSURANCE DEDUCTIBLES	296	0	0	0
MEMBERSHIPS	2,140	1,815	1,138	1,857
MISCELLANEOUS EQUIPMENT	2,485	9,316	4,330	3,000
MINOR CAPITAL	0	0	39,792	10,000
COMPUTER SOFTWARE UPGRADE	5,612	7,198	19,681	20,000
RENTALS	0	0	306	2,000
ALLOC - GENERAL GOVERNMENT	19,105	22,604	28,685	34,812
ALLOC - GM COM SERVICES	21,010	26,808	33,660	35,221
ALLOC - INFO TECHNOLOGY	30,440	34,088	34,188	30,672
ALLOC - HUMAN RESOURCES	14,619	15,249	14,699	20,762
ALLOC - LIABILITY INSURANCE	15,082	12,098	13,400	10,359
ALLOC - BUILDING COSTS	28,659	30,077	34,087	54,954
CLIMATE ACTION	43,639	20,725	0	0
SUNDRY EXPENSES	1,415	3,261	9,557	2,000
MEETING EXPENSES	518	535	427	500
SUPPLIES & RENTAL - PHOTOCOPY	9,745	7,966	5,684	8,000
SUPPLIES - OFFICE	3,159	1,632	2,299	2,000
LICENCES & FEES	8,940	9,886	9,107	9,000
Total EMERGENCY PLANNING	713,799	779,704	808,926	873,805
1970 SSAP-DUNCAN				
R & M - MACHINERY & EQUIPMENT	0	0	1,340	0
Total SSAP-DUNCAN	0	0	1,340	0



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GENERAL REVENUE FUND				
205 - EMERGENCY PLANNING				
	2016	2017	2018	2019
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDG
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4058 98 JEEP GA764F				
INSURANCE/AUTOMOTIVE EQUIPMENT	0	0	1,366	1,500
R & M - FIRE VEHICLES	0	0	4,328	2,000
FUEL & LUBRICANTS	0	0	4,000	3,000
Total 98 JEEP GA764F	0	0	9,694	6,500
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4059 05 ESCAPE 389 CLB				
INSURANCE/AUTOMOTIVE EQUIPMENT	1,299	1,281	1,123	1,300
R & M - FIRE VEHICLES	777	1,641	65	2,000
FUEL & LUBRICANTS	920	724	896	902
Total 05 ESCAPE 389 CLB	2,996	3,646	2,084	4,202
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4060 EMERGENCY MANAGEMENT COMMITTEE				
EMERGENCY MANAGEMENT COMMITTEE	2,652	5,423	484	5,000
Total EMERGENCY MANAGEME	2,652	5,423	484	5,000
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4065 PUBLIC INFORMATION				
PUBLIC INFORMATION	1,449	0	0	2,500
Total PUBLIC INFORMATION	1,449	0	0	2,500
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4070 EMERGENCY SOCIAL SERVICES				
EMERGENCY SOCIAL SERVICES	1,073	1,749	42,035	11,335
Total EMERGENCY SOCIAL SER	1,073	1,749	42,035	11,335
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4076 COWICHAN SAR				
CELLULAR PHONES - RENTAL	1,408	1,912	1,317	2,400
OPERATING COSTS	0	0	5	0
TRAINING & DEVELOPMENT	5,725	880	4,761	5,000
MISC. EQUIPMENT	135	353	0	1,000
ALLOC - OPS EXP - SAR	7,935	6,500	15,000	15,000
Total COWICHAN SAR	15,202	9,645	21,082	23,400
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4077 LADYSMITH SAR				
CELLULAR PHONES - RENTAL	1,575	2,302	1,819	2,400
TRAINING & DEVELOPMENT	790	810	500	5,000
INSURANCE/AUTOMOTIVE EQUIPMENT	2,012	2,009	1,749	2,000
INSURANCE CLAIMS	0	212	0	0
MISC. EQUIPMENT	135	724	0	1,000
PURCHASED REPAIRS - VEHICLES	1,043	2,594	1,680	2,000
FUEL & LUBRICANTS	894	915	298	1,000
Total LADYSMITH SAR	6,450	9,565	6,046	13,400
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4080 PUBLIC EDUCATION				

Cowichan Valley Regional District
Budget Report by Cost Center



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Function Type : Selective

GENERAL REVENUE FUND				
205 - EMERGENCY PLANNING				
	2016	2017	2018	2019
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDG
LOCAL EMERG RESP-NEIGHBOURHOOD	437	413	79	5,000
PUBLIC EDUCATION	4,007	82,223	649	5,000
Total PUBLIC EDUCATION	4,444	82,636	728	10,000
4085 COMMUNICATIONS				
COMMUNICATIONS	11,771	15,172	21,811	20,000
Total COMMUNICATIONS	11,771	15,172	21,811	20,000
4090 EMERGENCY OPERATIONS CENTRE				
EMERGENCY OPERATIONS CENTRE	16,611	20,585	38,257	7,000
Total EMERGENCY OPERATION:	16,611	20,585	38,257	7,000
4091 P.E.P - E.O.C				
SALARIES/FULL TIME REGULAR	0	0	984	0
BENEFITS	0	0	256	0
OPERATING COSTS	10,834	0	28,823	0
Total P.E.P - E.O.C	10,834	0	30,063	0
4105 PROJECT EXPENDITURES				
ECC MANAGEMENT TEAM	96	3,335	0	3,000
Total PROJECT EXPENDITURES	96	3,335	0	3,000
8115 SHORT TERM DEBT				
INTEREST	0	0	0	4,110
PRINCIPAL	0	0	0	34,225
Total SHORT TERM DEBT	0	0	0	38,335
8241 TRANSFER TO CAPITAL RESERVE				
TSF TO CAPITAL RESERVE	0	0	0	5,000
Total TRANSFER TO CAPITAL RE	0	0	0	5,000
9900 INTERNAL RECOVERIES				
ALLOC - 911	-33,332	-34,454	-34,122	-34,211
ALLOC - FIRE DEPT	-97,200	-100,799	-102,823	-105,658
Total INTERNAL RECOVERIES	-130,532	-135,253	-136,945	-139,869
Total OPERATING EXP	656,845	796,209	847,167	883,608
CAPITAL REV				
8250 M.F.A. FUNDING				
M.F.A. FUNDING - SHORT TERM	0	0	0	-180,000
Total M.F.A. FUNDING	0	0	0	-180,000
9120 TRANSFER FROM OPERATING RESERVE				



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GENERAL REVENUE FUND				
205 - EMERGENCY PLANNING				
	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDG
TRANSFER FROM OPERATING RESERVE	0	0	0	-50,000
Total TRANSFER FROM OPERAT	0	0	0	-50,000
Total CAPITAL REV	0	0	0	-230,000
CAPITAL EXP				
8221 TRANSFER/GENERAL CAPITAL FURNITURE, FIXTURES, EQUIPMENT VEHICLES & MACHINERY	0	0	0	180,000
Total TRANSFER/GENERAL CAP	0	0	0	230,000
Total CAPITAL EXP	0	0	0	230,000
Surplus/Deficit	-42,698	-52,870	-75,715	0

**Cowichan Valley Regional District
Budget Report by Cost Center**



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	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDG
Summary Total Revenues	-699,543	-849,079	-922,882	-883,608
Summary Total Expenses	656,845	796,209	847,167	883,608
Summary Surplus/Deficit	-42,698	-52,870	-75,715	0
