

205 – Emergency Planning

The role of the Emergency Planning function is to operate regional emergency management services for the CVRD including member Municipalities and supporting First Nations. Expenditure categories include: operations, staffing, Fire Rescue support, Search and Rescue support and emergency programs (Emergency Operations Centres, Emergency Social Services, Neighbourhood and Emergency Preparedness Programs, etc.). The function is funded primarily through tax requisition, sale of services and provincial grants.

205 - EMERGENCY PLANNING	TOTAL REQUISITION	831,781
STATUTORY LIMITATION:	NONE	
BASIS OF APPORTIONMENT:	ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS	

PARTICIPATING AREAS:	FIGURES USED FOR APPORTIONMENT	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL
CITY OF DUNCAN	110,272,948	41,263	27	41,289
DISTRICT OF NORTH COWICHAN	729,552,307	272,988	(175)	272,813
TOWN OF LADYSMITH	191,102,307	71,508	(11)	71,497
TOWN OF LAKE COWICHAN	60,847,023	22,768	14	22,782
ELECTORAL AREA A	152,473,871	57,054	1	57,055
ELECTORAL AREA B	247,344,898	92,553	68	92,621
ELECTORAL AREA C	144,270,561	53,984	23	54,007
ELECTORAL AREA D	90,291,601	33,786	21	33,807
ELECTORAL AREA E	106,917,325	40,007	21	40,028
ELECTORAL AREA F	98,691,104	36,929	(51)	36,878
ELECTORAL AREA G	90,335,164	33,802	16	33,818
ELECTORAL AREA H	101,598,749	38,017	25	38,042
ELECTORAL AREA I	99,209,089	37,123	23	37,146
TOTAL	2,222,906,947	831,781	(0)	831,781

RESIDENTIAL TAX RATE:
(PER \$1000 OF NET TAXABLE VALUE)

0.0374

COST PER \$100,000 HOUSEHOLD
3.74

COWICHAN VALLEY REGIONAL DISTRICT

2019-2023 FINANCIAL EXPENDITURE PROGRAM

Service: Emergency Planning

Function: 205

TOTAL EXPENDITURE	2018	2019	2020	2021	2022	2023
Operational Costs	\$846,204	\$840,273	\$799,872	\$802,886	\$805,980	\$822,330
Long Term Debt						
Short Term Debt		38,335	38,335	38,335	38,335	38,335
Capital	240,000	180,000		70,000		
Transfer to Capital Reserve		5,000	15,000	20,000	25,000	25,000
TOTAL APPLICATION OF FUNDS	\$1,086,204	\$1,063,608	\$853,207	\$931,221	\$869,315	\$885,665
SOURCES OF FUNDS						
Requisition/Parcel Tax	777,908	831,781	801,380	809,394	817,488	833,838
User Fee	27,296	26,827	26,827	26,827	26,827	26,827
Transfer from Capital Reserve						
Transfer from Operating Reserve	258,500					
Other	22,500	25,000	25,000	25,000	25,000	25,000
Debt Proceeds		180,000		70,000		
Surplus/(Deficit)						
TOTAL SOURCE OF FUNDS	\$1,086,204	\$1,063,608	\$853,207	\$931,221	\$869,315	\$885,665

2019 Debt Short Term with Principal & Interest

<u>Proposed</u>	<u>Amount</u>	<u>Maturity</u>	<u>P & I</u>
SPU	\$180,000	2023	\$38,335
Total			<u><u>\$38,335</u></u>



Account Code : - - - To : - - -

Function Type : Selective

		GENERAL REVENUE FUND 205 - EMERGENCY PLANNING						
		2017 ACTUAL	2017 AMEND BUDGET	2018 ACTUAL	2018 2ND AMEND BU	2019 PROVISIONAL		
OPERATING REV								
2000 GRANTS								
01-1-2000-2100	FEDERAL GRANTS IN LIEU	-103	0	-115	0	0		
01-1-2000-2101	PROVINCIAL GRANTS IN LIEU	-1,455	0	-1,459	0	0		
01-1-2000-2121	PROVINCIAL CONDITIONAL	-9,791	-10,000	-24,806	-22,500	-25,000		
Total GRANTS		-11,349	-10,000	-26,380	-22,500	-25,000	0	0
4200 SALE OF SERVICES - PROTECTIVE								
01-1-4200-0000	SALE OF SERVICES - PROTEC	-27,298	-27,701	-25,425	-27,296	-26,827		
Total SALE OF SERVICES - PRO		-27,298	-27,701	-25,425	-27,296	-26,827	0	0
4433 RECOVERY OF COSTS								
01-1-4433-0000	GENERAL	-22,375	0	-8,334	0	0		
01-1-4433-2116	OFFICE OF FIRE COMMISSION	-9,548	0	-10,019	0	0		
01-1-4433-2117	EMBC	0	0	-6,561	0	0		
01-1-4433-2132	FROM OTHER FUNCTIONS	0	0	-982	0	0		
Total RECOVERY OF COSTS		-31,923	0	-25,895	0	0	0	0
4435 P.E.P. - RECOVERY OF COSTS								
01-1-4435-0000	P.E.P. - RECOVERY OF COSTS	0	0	-42,014	0	0		
Total P.E.P. - RECOVERY OF CO:		0	0	-42,014	0	0	0	0
5900 MISCELLANEOUS								
01-1-5900-2700	GENERAL	0	0	-579	0	0		
01-1-5900-2754	TAXABLE MERCHANDISE SALE	-600	0	-150	0	0		
Total MISCELLANEOUS		-600	0	-729	0	0	0	0
5921 DONATIONS								
01-1-5921-2700	GENERAL	0	0	-170	0	0		
Total DONATIONS		0	0	-170	0	0	0	0
7571 REQUISITION								
01-1-7571-0000	REQUISITION	-777,908	-777,908	-777,908	-777,908	-831,781		
Total REQUISITION		-777,908	-777,908	-777,908	-777,908	-831,781	0	0
9120 TRANSFER FROM OPERATING RESERVE								
01-1-9120-0000	TSF FROM OPERATING RESEF	0	0	0	-18,500	0		
Total TRANSFER FROM OPERA:		0	0	0	-18,500	0	0	0
Total OPERATING REV		-849,079	-815,609	-898,522	-846,204	-883,608		



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		GENERAL REVENUE FUND						
		205 - EMERGENCY PLANNING						
		2017	2017	2018	2018	2019		
		ACTUAL	AMEND BUDGET	ACTUAL	2ND AMEND BU	PROVISIONAL		
OPERATING EXP								
1120 GENERAL EXPENDITURES								
01-2-1120-2005	COMMUNITY INFORMATION	0	0	532	0	0		
Total GENERAL EXPENDITURES		0	0	532	0	0	0	0
1220 FINANCE EXPENDITURES								
01-2-1220-2110	CONFERENCES & SEMINARS	0	0	1,030	0	0		
Total FINANCE EXPENDITURES		0	0	1,030	0	0	0	0
1222 EMERGENCY PLANNING								
01-2-1222-1101	SALARIES/FULL TIME REGULA	404,361	396,266	383,854	404,191	406,303		
01-2-1222-1204	WAGES - HOURLY	0	0	1,264	0	0		
01-2-1222-1400	BENEFITS	103,263	103,029	99,835	113,173	113,765		
01-2-1222-2110	CONFERENCES & SEMINARS	5,155	7,000	6,087	7,000	10,000		
01-2-1222-2111	TRAVEL	9,098	6,000	6,414	9,000	8,000		
01-2-1222-2121	POSTAGE	625	900	607	900	700		
01-2-1222-2131	TELEPHONE	3,860	4,400	3,295	4,400	4,000		
01-2-1222-2142	FIRE SERVICES	12,178	15,000	13,908	15,000	15,000		
01-2-1222-2210	ADVERTISING	0	0	1,608	2,000	2,000		
01-2-1222-2230	SUBSCRIPTIONS	1,549	1,800	5,170	1,800	2,000		
01-2-1222-2320	LEGAL SERVICES	1,468	500	0	500	500		
01-2-1222-2330	CONSULTANTS	23,992	40,000	25,640	40,000	20,000		
01-2-1222-2338	CONTRACT FOR SERVICE	980	35,000	0	35,000	35,000		
01-2-1222-2340	TRAINING & DEVELOPMENT	8,570	6,250	8,830	10,000	10,000		
01-2-1222-2370	INSURANCE - PROPERTY	1,347	1,260	1,372	1,260	1,400		
01-2-1222-2395	MEMBERSHIPS	1,815	1,857	1,138	1,857	1,857		
01-2-1222-2475	MISCELLANEOUS EQUIPMENT	9,316	7,000	4,330	7,000	3,000		
01-2-1222-2480	MINOR CAPITAL	0	0	25,661	18,500	10,000		
01-2-1222-2532	COMPUTER SOFTWARE UPGR	7,198	4,000	19,681	6,000	20,000		
01-2-1222-2617	RENTALS	0	0	306	0	2,000		
01-2-1222-4100	ALLOC - GENERAL GOVERNME	22,604	22,604	28,685	28,685	34,812		
01-2-1222-4300	ALLOC - BUILDING COSTS	30,077	30,077	34,087	34,087	54,954		
01-2-1222-4520	ALLOC - GM COM SERVICES	26,808	26,808	33,660	33,660	35,221		
01-2-1222-4540	ALLOC - INFO TECHNOLOGY	34,088	34,088	34,188	34,188	30,672		
01-2-1222-4550	ALLOC - HUMAN RESOURCES	15,249	15,249	14,699	14,699	20,762		
01-2-1222-4560	ALLOC - LIABILITY INSURANCE	12,098	14,674	13,400	14,674	10,359		
01-2-1222-4646	CLIMATE ACTION	20,725	10,000	0	3,500	0		
01-2-1222-5110	SUNDRY EXPENSES	3,261	2,000	9,608	2,000	2,000		
01-2-1222-5121	MEETING EXPENSES	535	1,000	427	1,000	500		
01-2-1222-5915	SUPPLIES & RENTAL - PHOTO	7,966	9,000	5,684	9,000	8,000		
01-2-1222-5920	SUPPLIES - OFFICE	1,632	2,000	2,299	2,000	2,000		



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		GENERAL REVENUE FUND 205 - EMERGENCY PLANNING						
		2017 ACTUAL	2017 AMEND BUDGET	2018 ACTUAL	2018 2ND AMEND BU	2019 PROVISIONAL		
01-2-1222-7550	LICENCES & FEES	9,886	9,000	9,107	9,000	9,000		
01-2-1222-9910	CONTINGENCY	0	0	0	11,475	0		
Total EMERGENCY PLANNING		779,704	806,762	794,845	875,549	873,805	0	0
1970 SSAP-DUNCAN								
01-2-1970-2450	R & M - MACHINERY & EQUIPM	0	0	1,340	0	0		
Total SSAP-DUNCAN		0	0	1,340	0	0	0	0
4058 98 JEEP GA764F								
01-2-4058-2373	INSURANCE/AUTOMOTIVE EQI	0	0	1,366	0	1,500		
01-2-4058-2466	R & M - FIRE VEHICLES	0	0	4,328	0	2,000		
01-2-4058-5310	FUEL & LUBRICANTS	0	0	4,000	0	3,000		
Total 98 JEEP GA764F		0	0	9,694	0	6,500	0	0
4059 05 ESCAPE 389 CLB								
01-2-4059-2373	INSURANCE/AUTOMOTIVE EQI	1,281	1,300	1,123	1,300	1,300		
01-2-4059-2466	R & M - FIRE VEHICLES	1,641	500	65	3,000	2,000		
01-2-4059-5310	FUEL & LUBRICANTS	724	1,000	896	1,000	902		
Total 05 ESCAPE 389 CLB		3,646	2,800	2,084	5,300	4,202	0	0
4060 EMERGENCY MANAGEMENT COMMITTEE								
01-2-4060-0000	EMERGENCY MANAGEMENT C	5,423	2,500	484	5,000	5,000		
Total EMERGENCY MANAGEME		5,423	2,500	484	5,000	5,000	0	0
4065 PUBLIC INFORMATION								
01-2-4065-0000	PUBLIC INFORMATION	0	2,500	0	2,500	2,500		
Total PUBLIC INFORMATION		0	2,500	0	2,500	2,500	0	0
4070 EMERGENCY SOCIAL SERVICES								
01-2-4070-0000	EMERGENCY SOCIAL SERVICE	1,749	15,000	42,035	15,000	11,335		
Total EMERGENCY SOCIAL SER		1,749	15,000	42,035	15,000	11,335	0	0
4076 COWICHAN SAR								
01-2-4076-2125	CELLULAR PHONES - RENTAL	1,912	2,400	1,317	2,400	2,400		
01-2-4076-2256	OPERATING COSTS	0	1,500	5	0	0		
01-2-4076-2340	TRAINING & DEVELOPMENT	880	5,000	4,761	5,000	5,000		
01-2-4076-2384	MISC. EQUIPMENT	353	1,000	0	1,000	1,000		
01-2-4076-2610	ALLOC - OPS EXP - SAR	6,500	6,500	15,000	15,000	15,000		
Total COWICHAN SAR		9,645	16,400	21,082	23,400	23,400	0	0
4077 LADYSMITH SAR								
01-2-4077-2125	CELLULAR PHONES - RENTAL	2,302	2,400	1,819	2,400	2,400		



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		GENERAL REVENUE FUND 205 - EMERGENCY PLANNING						
		2017 ACTUAL	2017 AMEND BUDGET	2018 ACTUAL	2018 2ND AMEND BU	2019 PROVISIONAL		
01-2-4077-2340	TRAINING & DEVELOPMENT	810	5,000	500	5,000	5,000		
01-2-4077-2373	INSURANCE/AUTOMOTIVE EQI	2,009	2,000	1,749	2,000	2,000		
01-2-4077-2375	INSURANCE CLAIMS	212	0	0	0	0		
01-2-4077-2384	MISC. EQUIPMENT	724	1,000	0	1,000	1,000		
01-2-4077-2470	PURCHASED REPAIRS - VEHIC	2,594	2,000	1,680	2,000	2,000		
01-2-4077-5310	FUEL & LUBRICANTS	915	1,000	298	1,000	1,000		
Total LADYSMITH SAR		9,565	13,400	6,046	13,400	13,400	0	0
4080 PUBLIC EDUCATION								
01-2-4080-0000	LOCAL EMERG RESP-NEIGHB	413	5,000	79	5,000	5,000		
01-2-4080-2006	PUBLIC EDUCATION	82,223	60,000	649	5,000	5,000		
Total PUBLIC EDUCATION		82,636	65,000	728	10,000	10,000	0	0
4085 COMMUNICATIONS								
01-2-4085-0000	COMMUNICATIONS	15,172	16,000	21,811	20,000	20,000		
Total COMMUNICATIONS		15,172	16,000	21,811	20,000	20,000	0	0
4090 EMERGENCY OPERATIONS CENTRE								
01-2-4090-0000	EMERGENCY OPERATIONS CE	20,585	8,000	38,257	8,000	7,000		
Total EMERGENCY OPERATION:		20,585	8,000	38,257	8,000	7,000	0	0
4091 P.E.P - E.O.C								
01-2-4091-1101	SALARIES/FULL TIME REGULA	0	0	984	0	0		
01-2-4091-1400	BENEFITS	0	0	256	0	0		
01-2-4091-2256	OPERATING COSTS	0	0	28,823	0	0		
Total P.E.P - E.O.C		0	0	30,063	0	0	0	0
4105 PROJECT EXPENDITURES								
01-2-4105-1164	ECC MANAGEMENT TEAM	3,335	2,500	0	5,000	3,000		
Total PROJECT EXPENDITURES		3,335	2,500	0	5,000	3,000	0	0
8115 SHORT TERM DEBT								
01-2-8115-8215	INTEREST	0	0	0	0	4,110		
01-2-8115-8216	PRINCIPAL	0	0	0	0	34,225		
Total SHORT TERM DEBT		0	0	0	0	38,335	0	0
8241 TRANSFER TO CAPITAL RESERVE								
01-2-8241-0000	TSF TO CAPITAL RESERVE	0	0	0	0	5,000		
Total TRANSFER TO CAPITAL RE		0	0	0	0	5,000	0	0
9900 INTERNAL RECOVERIES								
01-2-9900-4209	ALLOC - 911	-34,454	-34,454	-34,122	-34,122	-34,211		



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		GENERAL REVENUE FUND 205 - EMERGENCY PLANNING						
		2017 ACTUAL	2017 AMEND BUDGET	2018 ACTUAL	2018 2ND AMEND BU	2019 PROVISIONAL		
01-2-9900-4211	ALLOC - FIRE DEPT	-100,799	-100,799	-102,823	-102,823	-105,658		
	Total INTERNAL RECOVERIES	-135,253	-135,253	-136,945	-136,945	-139,869	0	0
	Total OPERATING EXP	796,209	815,609	833,086	846,204	883,608		
CAPITAL REV								
8250 M.F.A. FUNDING								
01-7-8250-0002	M.F.A. FUNDING - SHORT TERM	0	0	0	0	-180,000		
	Total M.F.A. FUNDING	0	0	0	0	-180,000	0	0
9120 TRANSFER FROM OPERATING RESERVE								
01-7-9120-0000	TRANSFER FROM OPERATING	0	0	0	-240,000	0		
	Total TRANSFER FROM OPERAT	0	0	0	-240,000	0	0	0
	Total CAPITAL REV	0	0	0	-240,000	-180,000		
CAPITAL EXP								
8221 TRANSFER/GENERAL CAPITAL								
01-8-8221-6113	FURNITURE, FIXTURES, EQUIP	0	0	3,025	100,000	180,000		
01-8-8221-6122	BUILDING IMPROVEMENTS	0	0	11,107	140,000	0		
	Total TRANSFER/GENERAL CAP	0	0	14,132	240,000	180,000	0	0
	Total CAPITAL EXP	0	0	14,132	240,000	180,000		
	Surplus/Deficit	-52,870	0	-51,304	0	0		

**Cowichan Valley Regional District
Budget Report by Cost Center**



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	2017 ACTUAL	2017 AMEND BUDGET	2018 ACTUAL	2018 2ND AMEND BU	2019 PROVISIONAL
Summary Total Revenues	-849,079	-815,609	-898,522	-846,204	-883,608
Summary Total Expenses	796,209	815,609	833,086	846,204	883,608
Summary Surplus/Deficit	-52,870	0	-51,304	0	0
