



## REGISTRATION FORM

### PROGRAM INFO

Program Type: \_\_\_\_\_ Alternate Program Type: \_\_\_\_\_  
Location: \_\_\_\_\_ Alternate Location: \_\_\_\_\_  
Day: \_\_\_\_\_ Alternate Day: \_\_\_\_\_  
Time: \_\_\_\_\_ Alternate Time: \_\_\_\_\_  
Start & End Date: \_\_\_\_\_ Alternate Start & End Date: \_\_\_\_\_

### PERSONAL INFO

CHILD'S NAME: \_\_\_\_\_ GENDER: \_\_\_\_\_  
D.O.B. (MM/DD/YY): \_\_\_\_\_ SCHOOL ATTENDING: \_\_\_\_\_  
HOME ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_  
POSTAL CODE: \_\_\_\_\_ HOME TELEPHONE: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
MOTHER'S NAME: \_\_\_\_\_ FATHER'S NAME: \_\_\_\_\_  
BUSINESS NO: \_\_\_\_\_ BUSINESS NO: \_\_\_\_\_  
CELL NO: \_\_\_\_\_ CELL NO: \_\_\_\_\_  
EMERGENCY NAME: \_\_\_\_\_  
TELEPHONE #: \_\_\_\_\_ RELATIONSHIP TO CHILD: \_\_\_\_\_

Does your child have any special needs that our Coaches should be aware of e.g. (food allergies, hearing impaired, low muscle tone, attentional deficits etc)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please read all of our policies prior to signing this registration form**

- I agree that Sportball can collect, use, disclose and store personal information as set out in their Privacy Policy.
- I hereby release Sportball and their coaches, employees from all claims, demands, losses, actions, suits or proceedings rising out of the participation of the applicant named in any facility or at any location where a program is being held.
- I consent to the use by Sportball of my child's likeness (ie. photographs, video) for promotional purposes.
- I agree for the safety and health of all children with allergies, not to take nut products into any Sportball facility.

**I acknowledge that I have read and accept the Sportball Policies.**

*(A typed signature submitted electronically will be considered your legal acknowledgment and acceptance of our policies)*

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME (LEGAL GUARDIAN): \_\_\_\_\_

### PAYMENT INFO

AMOUNT: \_\_\_\_\_  
VISA # \_\_\_\_\_ MASTERCARD #: \_\_\_\_\_  
EXPIRY DATE: \_\_\_\_\_ CARDHOLDER'S NAME: \_\_\_\_\_

## SPORTBALL POLICIES & REGISTRATION

visit our website: [www.sportball.ca](http://www.sportball.ca)

### REGISTRATION:

- If the class that you request is not available, our office will call and try to accommodate you at another time.
- It is the parent's responsibility to ensure that all necessary emergency information (i.e. medical and/or special needs) has been disclosed. We encourage parents to speak with coaches prior to the start of the program.
- For the safety of all children with allergies, we require that no food is brought to any Sportball location. Nut Free snacks are only permitted at our half day & full day camps.
- Summer Outdoor Soccer: Children may not receive a Jersey or Ball on the first day if parents register one week prior to a program starting.
- PLEASE NOTE: N.S.F. cheques are subject to a \$15.00 service charge

### PRIVACY POLICY:

- We collect information about your family to provide the best and most appropriate care for your child.
- All personal family information is processed and stored in a secure database with access controls.
- We use this information for statistical analysis to develop programs required for the future.
- We do not sell or rent your family information to any person or organization. Information is only given to those directly involved in providing a service to your child, or as required by law. Forms are destroyed at the end of each season.
- We retain your information to enable us to communicate with you if we have new information that may be of interest to you.

### ARRIVAL & DISMISSAL POLICY:

- Parents/Caregivers must sign children in & out of programs. No child can be left unattended before class!
- If your child is to be picked up by someone other than yourself, please provide a note to your child's coach. Children will not be released to anyone unknown to the Sportball Coach.

### REFUND POLICY:

- Refunds for private lessons will not be issued for a non-attendance at a scheduled class. We require 48 hours notice for any cancellation or re-scheduling.
- Refunds apply when the withdrawal of a student is received in writing 2 weeks prior to the start of any season.
- Should Sportball find it necessary to de-register a child, a refund will be issued after deduction for classes already attended.
- A \$25.00 administration fee will be applied to each session from which you withdraw. Any Camp (or Clinic) week or day is regarded as one session.

### TRANSFER POLICY:

- Transfers may be accommodated within the same season registered, subject to approval, unless you are registered at a Community Centre or School. Transfers cannot be made between Indoor programs and Outdoor Soccer programs or Camps.

### MAKE-UP CLASSES & CANCELLATIONS:

- Make-up classes will not be offered as a result of RAIN, SNOW OR EXTREME HEAT if Sportball cancels the class.
- Sportball reserves the right to cancel any program due to insufficient enrollment. Upon cancellation, a full refund will be made.

## PROGRAM REQUIREMENTS

### FALL, WINTER & SPRING 1 HOUR DROP OFF PROGRAMS:

- Please do not bring snacks to the class.
- Please provide your child with a drink in a non-breakable container, as there will be a short drink break.
- Children should wear non-marking shoes and gym clothes. No street shoes or boots will be allowed in the gym area.
- Please note that the Glen Cameron location is nut-free, smoke-free and gum-free facility. We do not provide a lunch area so please do not feed your child in the center before or after your program. This policy has been implemented to secure the safety of all children.
- We encourage parents to attend our Parent Participation week held once each season. Cameras are permitted. Video cameras are not allowed in the gymnasium.

### PARENT & TOT AND ME & MY DAD:

- Please do not bring snacks to the class.
- NEWBORNS AND TODDLERS NOT REGISTERED IN CLASSES CANNOT ACCOMPANY PARENTS & SIBLINGS IN THE GYM.
- This is a Parent Participation program. Only one parent per child is permitted into the gym.
- Cellular phones are not permitted in the gym.

### SUMMER CAMPS:

- Each child must bring a small nut free snack as well as a drink in a non-breakable container for snack time.
- A swim towel and bathing suit is required for camps with water play activities.
- Outdoor Camps: Please provide your child with a labeled hat and labeled sunscreen. Ensure that sunscreen is generously applied prior to each camp day. Camp will run on rain days, rain day activities will be scheduled. These activities will be held inside. Indoor activities will include sports, co-operative games and arts & crafts.
- Full Day Camps: Parents must provide children with lunch, snacks and drinks for the camp day.

### HOLIDAY SEASON CAMP, MARCH BREAK CAMP & CLINICS:

- Each child must bring a small nut free snack as well as a drink in a non-breakable container for snack time.

### ROLLERBLADING/ROLLER HOCKEY & BIKE LESSONS:

- Please provide your child with a drink in a non-breakable container, as there will be a short drink break.
- Equipment Policy: The following equipment is mandatory and must be CSA approved.
- Rollerblading & Roller Hockey: Hockey Helmet with face guard (Bike Helmets are not permitted). Roller Blades must have brakes.
- Wrist guards are required for both Rollerblading and Roller Hockey (for Roller Hockey, please ensure that guards fit correctly to enable a proper grip on the hockey stick)
- Bike Lessons: Parents must provide their own bike. Tires must be clean and fully inflated. Bike seat must be adjusted to properly fit child's height. Bike Helmet must be properly fitted with a secure chin strap.
- Knee pads & Elbow Pads for both Rollerblading & Bike Riding
- Children must have all equipment on except blades and helmet before class. To ensure safety, children cannot participate without proper equipment. Coaches do not have the necessary tools to adjust any bikes/tires/rollerblades.
- CHILDREN ARE NOT PERMITTED TO ROLLER BLADE OR RIDE THEIR BIKE IN THE WAITING AREA OF ANY FACILITY.
- Parents are required to remain with their children at all times when programs run outdoors.

### OUTDOOR PROGRAMS: SOCCER, BASEBALL & MULTI-SPORT:

- Parents are required to remain with their children at the field or park at all times. If you have more than 1 child registered at the same time in a different group, each child must be supervised by an adult.
- Please provide your child with a drink in a non-breakable container, as there will be a short drink break.
- Parents must provide their own BASEBALL GLOVE for children registered into a Baseball program.