

Minutes of the Regular meeting of the Area I (Youbou/Meade Creek) Parks Commission held in the Upper Community Hall, 8550 Hemlock Street, Youbou, BC, on Tuesday, February 9, 2016 at 7:05 pm.

**PRESENT:** Chairperson Marcia Stewart  
Rob Somers, Vice Chair  
Rose Davidson, Recording Secretary  
Ian Halowaty

**ALSO PRESENT:** Klaus Kuhn, Area I Director  
Ryan Dias, CVRD Parks Operations Superintendent

**REGRETS:** Dan Nickel

#### **APPROVAL OF AGENDA**

It was moved and seconded that the agenda be amended by adding the following item:

**OB 1: Review of Area I Parks Commission Minutes of December 8, 2015**

And that the agenda, as amended, be approved.

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

It was moved and seconded that the minutes of the Regular Area I (Youbou/Meade Creek) Parks meeting of January 12, 2016 be adopted.

#### **BUSINESS ARISING**

None

**MOTION CARRIED**

#### **REPORTS**

##### **AREA I DIRECTOR:**

- Klaus Kuhn reported that the establishment of a Regional Recreation is being explored.
- He discussed the development of Sunfest.
- Memorial for Gerald Thom - Picnic Shelter in Mile 77 Park: Greg Adams told him he will build it.
- KK is holding a Town Hall Meeting on February 14 in Youbou Hall where he will discuss these issues with the public and also ask the community for their input with regards to the possible conversion of the closed Yount School in Youbou into a Community Centre.

##### **COWICHAN LAKE RECREATION**

L. Blatchford

- CLR is hosting the Curl BC Island Mixed Playdowns (winner to go to Provincials).
- CLR (in partnership with Lake Cowichan and District Minor Hockey Association) will host the B Hockey Female U-18 Invitational Selection Camp (May 18 – 22, 2016). 80 female athletes plus 38 hockey staff are expected; the event will bring huge economic spin-off to the Cowichan Lake area.
- Working on summer programming; lifeguards will be in place at Arbutus Park from July 4 to August 31 with swimming lessons running all the way through to August 26.
- Youbou Lanes turns 65 years old on July 14, 2016. CLR looking for volunteers to sit on a planning committee to prepare for the celebration which will take place Saturday, July 16 in Youbou Hall.
- CLR hosting the Mid Vancouver Island Carpet Bowling 4's Playdown Event on March 2 in Honeymoon Bay Hall
- And also hosting the Vancouver Island Carpet Bowling Finals for pairs, triples and fours on April 13 in the Curling Rink.

##### **CHAIRPERSON**

M. Stewart

None

**OLD BUSINESS**

OB 1

**Area I Parks Commission Minutes of Meeting December 8, 2015**

Members of the Commission reviewed the comments in the Minutes under **NB3** and revised them as follows:

*“At the November 18 Parks Chairs Working Group meeting, Brian Carruthers was in attendance and shared with the Parks Chairs a summary of his initial review early on as the CAO of the existing CVRD Commissions/structure and key areas that were being looked at including “appointment versus elected”, term, mandate, etc. This information was presented to the Board, who directed that further work be done and that options/recommendations be brought back at a later date for Board consideration.”*

OB 2

**Memorial for Gerald Thom – Picnic Shelter in Park 77** – see comments under Klaus Kuhn report.

**Arbutus Park Revitalization Survey prepared by Tanya Soroka.**

Tanya will contact people interested in participating in a Committee to review the ideas that came out of the survey and to incorporate them into a Park Concept Plan.

OB 3

**Playfield Park – Update on Proposed Tennis/Pickle Ball Court**

OB 4

The ground construction and required fencing for such a court would cost an estimated \$60-70,000 and is out of our league.

**NEW BUSINESS**

NB 1

**Ryan Dias, CVRD Parks Operations Superintendent - Presentation and Discussion of 5 Year Budget Plan**

Ryan Dias presented the budget plan for the next 5 years which will be updated every 5 years:

***Existing Park Structures Replacement/Upgrade***

- In 2016, the only items planned are the repair of the damaged dock in Arbutus Park - \$6,000 (insurance claim) and the grassy area drainage installation in Southern Playfield Park - \$8,000 (falls under Minor Capital Projects).
- In 2017, and the largest item in this category, is the replacement of the Arbutus Park Washroom Building - \$220,000, with an additional \$45,000 allocated for the Playground and \$25,000 for the Picnic Shelter, all budgeted for 2017 under Major Capital Projects. It will go out to tender in 2017.
- In 2018, the Little League irrigation system will need replacing - \$15,000 (falls under Minor Capital Projects) and the Pedestrian Bridge in Swordfern Park may have to be replaced at a cost of \$25,000 (categorized as Major Capital Project).

***Community Parks and Trails Operational Cost Adjustment(s)***

- In 2016, \$7,583 for New Parks Maintenance Contract.
- Starting in 2017 and up to 2020, \$5,000/yearly for Ballfield R & M.

***Annual Parks and Trails Repair & Maintenance Budget Projection***

- In 2016, \$ 5,000 and from 2017 to 2020 \$7,500 per year.

In preparation for this budget review, Area I Parks Commission Members had met earlier in the day to go on a Walk About of all the Parks to inspect existing structures and the general condition of the parks. The following deficiencies were noted:

**Mile 77 Park:** Due to the high water this winter, the slab under the park bench on the beach has been partially washed out.

**Little League Park:** The bleachers are rotting and need to be repaired. Sand in Horseshoe Pits needs topping up.

**Nantree Park:** Again, due to the high water, the dock needs repair where it rests on the beach; one side has lifted up with a rebar dangerously sticking up.

**Price Park:** There is a drainage problem is a drainage problem just above the bottom of the first trail off Youbou Road leading down to the main walkway at the west entrance”.

**Stoker Park:** The picnic bench at the very end on the east side has never been used and could be moved to Mile 77.

**ADJOURNMENT:**

It was moved and seconded that the Regular meeting of Area I (Youbou/Meade Creek) Parks Commission be adjourned.

**MOTION CARRIED**  
Meeting adjourned at 8:55 p.m.

The next Regular meeting of Area I (Youbou/Meade Creek) Parks Commission is scheduled for Tuesday, March 8, 2016 –

**ELECTION OF CHAIR AND VICE CHAIR AT NEXT MEETING.**