



2021 Budget Calendar

June 2020		
10	Board	Direction for 2021 Budget Process/Calendar
July		
TBD	Special Corporate Services Committee	Workshop for Budget Process and Analysis
August		
4	Budget Package distributed to staff	
September		
16	Special Electoral Area Services Meeting	To review specific items related to budget for Function 250 – Electoral Area Services
October		
2	Deadline for budgets, supplemental requests with back up and Vadim entry	
22 & 29	SMT	Review and rank supplemental requests and business cases
November		
6	Electronic Budget Booklet Distributed	
12	Special Corporate Services Meeting	Budget 2021 overview
16	Shawnigan Lake Recreation Commission	Budgets presented to Commission
18	Special Electoral Area Services Committee	Budgets presented to Committee
24	Kerry Park Recreation Commission	Budgets presented to Commission
25	Special Corporate Services Committee	Review and discussion of operating budgets as a whole – specific direction/discussion of business cases for budgets with increases greater than 0%.
26	Cowichan Lake Recreation Commission	Budgets presented to Commission
December		
9	Special Corporate Services Committee	Review and discussion of operating budgets as a whole – specific direction/discussion of business cases for budgets with increases greater than 0% continued.
10	Cowichan Community Centre Commission	Budgets presented to Commission



2021 Budget Calendar

January 2021		
13	Special Corporate Services Meeting	Review capital and one-time operating supplemental requests which do not impact requisition for approval and inclusion.
25, 26	Special Corporate Services Committee	Final review of all budgets prior to adoption.
February		
10	Board	Financial Plan Bylaw for three readings and adoption