



COWICHAN LAKE RECREATION COMMISSION MEETING AGENDA

THURSDAY, FEBRUARY 23, 2017
COWICHAN LAKE SPORTS ARENA MEETING ROOM
311 SOUTH SHORE ROAD, LAKE COWICHAN BC

7:00 PM

PAGE

1. **APPROVAL OF AGENDA**

2. **ADOPTION OF MINUTES**

M1 Regular Cowichan Lake Recreation Commission meeting of January 26, 2017

Recommendation That the minutes of the Regular Cowichan Lake Recreation Commission meeting of January 26, 2017 be adopted.

3. **BUSINESS ARISING FROM THE MINUTES**

BA1 Election of Vice Chair

4. **DELEGATIONS**

5. **CORRESPONDENCE**

C1 Cowichan Lake District Figure Skating Club request

6. **INFORMATION**

7. **REPORTS**

R1 West Cowichan Facility Coordinator Verbal Report Re: Chiller Update

R2 Manager, Cowichan Lake Recreation Verbal Report Re: Family Day Turnout; BC Hockey's U-18 Female Invitational Selection Camp; Spring Hockey; National Aboriginal Hockey Championships; LEGEND

R3 Directors I. Morrison and K. Kuhn Verbal Report Re: CVRD Board Update

R4 Mayor R. Forrest Verbal Report Re: Town of Lake Cowichan Update

8. **UNFINISHED BUSINESS**

9. NEW BUSINESS

10. ADJOURNMENT

The next Cowichan Lake Recreation Commission Meeting will be held Thursday, March 23, 2017 at 7:00 PM, in the Cowichan Lake Sports Arena Meeting Room, 311 South Shore Road, Lake Cowichan, BC.

Commission Members

T. Akiyama
C. Bath
E. Fearon

Mayor R. Forrest, Town of Lake Cowichan
T. Gamble
L. Johnson

Director K. Kuhn
Director I. Morrison
T. Repstock

Minutes of the Cowichan Lake Recreation Commission Meeting held on Thursday, January 26, 2017 in the Cowichan Lake Sports Arena Meeting Room, 311 South Shore, Lake Cowichan BC at 7:00 PM.

PRESENT: Chair T. Gamble
Mayor R. Forrest
Director I. Morrison
E. Fearon
C. Bath
T. Repstock

ALSO PRESENT: L. Blatchford, Manager, Cowichan Lake Recreation
R. Frost, West Cowichan Facilities Coordinator
L. Bowery, Recording Secretary

ABSENT: Director K. Khun
L. Johnson
T. Akiyama

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved with additions to C1, R3 and NB1:

**C1 Letter from Jason deJong, Public Safety, Fire Rescue Services;
R3 Family Day;
NB1 Thor’s Questions; and**

that the agenda, as amended, be approved.

MOTION CARRIED

1 Welcome and Introductions

2 Elections for Chair and Vice Chair

T. Gamble was elected to Chair by acclamation.

It was moved and seconded that the election of Vice Chair be conducted at the February meeting.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Cowichan Lake Recreation Commission meeting of December 22, 2016

It was moved and seconded that the minutes of the Regular Cowichan Lake Recreation Commission meeting of December 22, 2016 be adopted.

MOTION CARRIED

CORRESPONDENCE

C1 Correspondence from Jason deJong, Public Safety, Fire Rescue Services Coordinator Re: Use of the Mesachie Lake Community Hall by Mesachie Lake Volunteer Fire Department.

It was moved and seconded that the staff move forward with creating a facility rental contract between the CVRD-CLR and the MLVFD for free use of the Mesachie Lake Community Hall upper balcony area for their fitness program to promote healthy and fit firefighters as per the letter received on January 25, 2017 from Jason deJong, Public Safety, Fire Rescue Services Coordinator.

MOTION CARRIED

REPORTS

R1 West Cowichan Facility Coordinator Verbal Report Re: Update on the Chiller; Security Camera update; Weather issues

A consultant has been hired for the new Chiller project and a Request for Qualifications, RFQ, has gone out. A Request for Tenders, RFT, will go out February 7 or 8, 2017. The consultant reports that the budget is healthy and the project is on time. The new Chiller is smaller, uses less ammonia and is 25% more efficient than the current one.

Signage for the recently installed security cameras has been received and will go up once the Privacy Impact Assessment is completed by the CVRD.

Winter weather is hard on staff and the budget. Spring should reveal the impact the heavy snow fall has had on parking lots and other structures as the asphalt is heaving and cracking.

R2 West Cowichan Facility Coordinator and Manager, Cowichan Lake Recreation shared the 2017 Business Plan.

R3 Manager, Cowichan Lake Recreation Verbal Report Re: 2017 hosting opportunities; Commission Meeting dates; Commission Contact Information Sheets TBD; Family Day

Cowichan Lake Recreation is confirmed to host the following events in 2017:

- BC Hockey’s U-16 Zone camp, January 27, 28 and 29, 2017;
- Curl BC’s Mixed Island Regionals, February 17, 18 and 19, 2017;
- Travelers Island South Club Curling Challenge, March 10, 11 and 12, 2017;
- National Aboriginal Hockey Championships, April 30 to May 5, 2017;
- BC Hockey’s U-18 Female Invitational Selection Camp (formerly called the BC Cup), May 17 - 21, 2017; and
- BC Hockey’s Summer Officiating School, July 31 to August 4, 2017.

The Regular Cowichan Lake Recreation Commission will continue to meet on the fourth Thursday of each month in 2017 with the exception of September and December when they will meet on September 21, 2017 and December 21, 2017.

Commission contact sheet was distributed.

Our programming section has received two \$1000.00 Family Day grants. They will be offering free Family Day Bowling from 12:00 PM to 3:00 PM followed by a free Family Day Skate from 3:30 PM to 4:50 PM as well as free Pickleball on February 13, 2017.

R4 Directors I. Morrison Verbal Report

- MFA borrowing was passed at the Board on January 25, 2017.
- The Board will have two meetings per month at 1:30 PM and 6:00 PM.
- Committees and Commissions information was provided.
- Property Assessments are in and have all gone up. Area F is up by 10%.
- Two open houses were held for the Meade Creek Transfer Station project.
- PlaceSpeak has been rolled out and Linda will provide the link. PlaceSpeak is a digital public engagement tool that will be utilized region-wide.

R5 Mayor R. Forrest Verbal Report Re: Town of Lake Cowichan Update

The Town of Lake Cowichan has had success in getting grants for Capital Projects. To assist with the town's portion of costs involved, taxes will go up 3%. Capital Projects include:

- Water Treatment Plant and building at the reservoir;
- Water main upgrades;
- Centennial Ball Park;
- New washrooms at the Duck Pond;
- A new boat ramp at the weir;
- A new roof for the Visitors Centre and the covered area behind the Centre;
- Paving; and
- Town Hall and Council Chamber upgrades.

NEW BUSINESS

NB 1 T. Repstock's questions

1. Why is there no cover over the entry to the Cowichan Lake Recreation Facility?
2. What is being done with the leaking roof over curling sheet number 2 and the concession?
 - R. Frost will look into the warranty details.
3. What is Regional Recreation?
 - C. Bath gave an update.

ADJOURNMENT

8:42 PM **It was moved and seconded that the meeting be adjourned.**

MOTION CARRIED

The meeting adjourned at 8:42 PM.

Chair

Recording Secretary

Dated: _____