



Sport Event Grant Application

Please email your application to sport@cvr.d.bc.ca or deliver to the CVRD offices at 175 Ingram St, Duncan

CONTACT INFORMATION		Date of application
Legal Name of Organization or Business		Not for Profit # (if applicable)
Address		City Postal Code
Primary Telephone #		Secondary Telephone #
Website Address		Email Address
Primary Contact First Name		Primary Contact Last Name
Title within your organization		
Previous hosting experience: Provide names and dates of events hosted by your organization.		
INFORMATION ABOUT YOUR EVENT		
Event name		
Event location(s): facilities and communities		
Date(s) of event	Type of sport	



Please provide a brief description of your event.	
Type of event (please check the appropriate type):	
Championship/Tournament	Showcase/Demonstration
Training camp	Other – please explain
Is this a (please check one):	
New event	Recurring event
Recurring, but not always in Cowichan	
Level of competition: (please check the appropriate level) If the event is a showcase or demonstration, indicate where participants are from	
Local	
Vancouver Island - indicate which cities	
Provincial - indicate which BC cities	
National - indicate which provinces	
International - indicate which countries	
What is the age range of competitors? If there are multiple age ranges, please provide the percentage of each.	
How many out of region participants do you expect? Include competitors, staff, coaches, judges etc.	
What percent of out of region participants will need paid lodgings?	
What percent of out of region participants will purchase meals?	
How many local participants do you expect?	
How many out of region spectators do you expect?	
What percent of out of region spectators will need paid lodgings?	
How many local spectators do you expect?	
How many local volunteers are expected to support the event?	



<p>What provisions have been made to promote the region's attractions and/or encourage additional activities in the region pre, post or during the event?</p>	
<p>What provisions will be made to ensure your event is environmentally friendly?</p>	
<p>How will the event be promoted to potential participants and spectators? How will the CVRD's contribution be recognized? (The CVRD must be recognized as a contributor/sponsor in all marketing and promotional</p>	
<p>INFORMATION ABOUT YOUR REQUEST</p>	
<p>How much are you requesting?</p>	
<p>Does this grant request form part of a bid proposal?</p>	
<p>If funding or in-kind is sought from other sources, indicate amount, source, and whether confirmed or requested.</p>	
<p>What will the funding received from the CVRD be used for? Ex: travel, accommodations, marketing, uniforms or equipment, event fees etc. Please be specific.</p>	
<p>Estimated revenues (ex: sales from tickets, merchandise, concessions, fundraising and contributions from other sources)</p>	<p>Estimated expenses (travel, venues, food and beverage, accommodations etc.)</p>
<p>NOTE: An event budget and/or business plan demonstrating financial need may be requested. A post event report is required. Both can be emailed to sport@cverd.bc.ca</p>	