

## **Minutes of the Cowichan Station/Glenora/Sahtlam Parks and Recreation Commission Meeting of February 28, 2013, held at the Sahtlam Fire Hall**

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**Present:** Frank McCorkell, Chair, Larry Whetstone, Howard Heyd, Ron Smith, Mike Lees, Paul Slade, Director Loren Duncan, Irene Evans, Jeff Hunter. Also present as guests, Roland Brown and Erik Clifton.

**Call to Order:** The meeting was called to order at 7:00

**Minutes:** The minutes of the February 14, 2013 meeting were discussed and under new business the word Jeffries should be replaced by **Bills** on page 1.

### **New Business:**

The meeting was held to discuss the new park and its development that is located in Sahtlam.

1. Name of the Park: The park name will be **Currie Park**
2. Park Playground Development: Chairman Frank McCorkell reviewed the concept of the park's playground, including the equipment and other amenities that would be in the area.

There was a general consensus that the location of the playground as previously outlined by the Parks & Trails Planner, Graham Gidden was the best location. With respect to equipment the Commission would like to have the staff acquire quotes, for quality equipment at this time for the following:

- swing set with four swings one which will be a bucket design which could possibly be used by a handicapped child
- teeter-totter set. There would be two units, one for larger children one for smaller ones (3-5 year olds approximately)
- metal slides that would follow the contour of the hill. The larger and longer one would have some curvatures while the second one would be smaller tubular design and for younger children.
- one motion rider (hobby horse)
- a climbing feature for younger children of approximately 3-5 years of age.
- a sand box that is off the ground about 1 foot and is approximately 10 feet by 10 feet in size
- a few large boulders that would be strategically placed in the playground area.

The Commission also wished to have some playground features and equipment handicapped accessible and believe the CVRD staff could provide guidance on this matter.

In the future the Commission would also like to see some cedar logs featured in the area as well as some large tires.

### 3. Picnic Tables

There should be either one or two near the playground area and two in other locations in the upper area of the park.

### 4. Trail System and Parking Lot

The Commission agrees with the location of the parking lot as shown on the layout concept plan as well as the trail from the parking lot to the playground area. They do not agree with a trail from the playground area with a crossing of Cowichan Lake Road. Rather it is

2...

**Minutes of the Area E Parks and Recreation Commission meeting of February 28, 2013 continued**

suggested putting a pedestrian trail access point from Creighton Road that would enter the park about 20 metres north of the stop sign and leading to the playground area.

5. Volunteers: Frank McCorkell explained to the Commission what the CVRD requires should community volunteers wish to participate in parks upgrading or maintenance. Generally the CVRD has a number of rules and regulations when it comes to using machinery or having people other than staff or contractors of the CVRD working in a park. For example, there is insurance as well as Workers Compensation matters to take into considerations. Commission member Jeff Hunter said he will speak with the parks management or staff regarding the use of volunteers to ensure the guidelines established by the CVRD are followed and report back to the Commission at their next meeting.

There was a very strong feeling that the community wishes to become involved with the development of Currie Park and the Commission believe it will assist with the feeling of park 'ownership' and community pride.

**Next Meeting:** The meeting will be called by the Chair.

**Adjournment:** The meeting was adjourned at 8:35 p.m.